

# Mountain Island Charter School

## Title I Parent Policy

Title I regulations require that each school served under Title I jointly develop with and distribute to parents of participating children, a written parental involvement policy agreed on by the parents that describes the requirements of (c) through (f) as listed below and outlined in Title I law:

### A. POLICY INVOLVEMENT

Mountain Island Charter School (MICS) under this part shall –

1. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved;

*Meetings held:*

*Lower School--September 12, 2017 5:00-6:00 PM*

*Middle/High School--September 12, 2017 6:00-7:00 PM*

2. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, child care, or home visits, as such services relate to parental involvement;
3. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including planning, review, and improvement of the school parental involvement policy;
  - Monthly MICS Parent Teacher Fellowship (PTF) meetings
  - Monthly MICS School Board meetings
4. Provide parents of participating children –
  - i. timely information about programs under this part;
  - ii. a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and
  - iii. if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

5. If the schoolwide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.

- *Parent Surveys will given from Google Form to provide helpful feedback to improve student learning.*

## **B. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT**

As a component of the school-level parental involvement policy, MICS shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

- Please click **HERE** to receive a copy of the MICS School-Parent Compact

## **C. BUILDING CAPACITY FOR INVOLVEMENT**

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under this part –

- a. Shall provide assistance to the parents of children served by the school in understanding such topics as the State’s academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of this part, and how to monitor a child’s progress and work with educators to improve the achievement of their children;
  - In our weekly “Things to Know” email we inform parents about our state standards, upcoming assessments, and tips to support and improve student learning. They also posted on our website.
- b. Shall provide materials and training to help parents to work with their children to improve their childrens’ achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;
  - Training will take place during scheduled curriculum nights. Below are the schedules for each school.
    - LS/MS/HS Curriculum Night September 13. 2016
    - LS Math Night TBA Fall 2016
- c. Shall educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;
  - Weekly teacher meetings
  - Monthly Teacher Professional Development trainings
  - Monthly School Board Meetings
  - Monthly PTF Meetings

- Weekly “Things to Know” emails from the executive director
  - LS Weekly Thursday Folders
- d. Shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children;

- *Parent Resources are located in the media center*
  - *Activities are provided at Math and Literacy Nights*
- e. Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language parents can understand;
- Information will be sent on the weekly “Things to Know” Newsletter and Lower School weekly Thursday folders
- f. May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training;
- Training will take place during teacher workdays or after school for MS/HS and before school for LS
- g. May provide necessary literacy training from funds received under this part if the district has exhausted all other reasonably available sources of funding for such training;
- This year, we will be focusing on a yearlong literacy training on Content Area Reading with our Middle and High School content, elective and ELA teachers.
  - Our Lower School teachers will be trained on how to effectively teach small groups in literacy lessons.
- h. May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- We will pay to offer child care for nightly parent meetings and training sessions
- i. May train parents to enhance the involvement of other parents;
- Through School Board meetings, training is taking place to work with other parents to promote more involvement.
  - Throughout the year, our event coordinator, trains parents to get involved with school-related activities.
- j. May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation;
- We will work with teachers to arrange time to meet with parents especially when they are unavailable to meet. Other avenues to meet with parents can be through Skyping or Facetime.
- k. May adopt and implement model approaches to improving parental involvement;
- l. May establish a MICS parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section;

An advisory council has already been formed to support parent involvement programs. Below is information regarding parental roles at our school located in the school handbook.

### **MICS Parent Involvement**

- Mountain Island Charter School is a strong advocate of parent support and involvement.
- Parents and guardians are encouraged to volunteer, participate in their child's classes, serve as a grade parent, attend and participate in parent workshops, and extracurricular activities.
- Parent Teacher Fellowship (PTF)
  - All MICS parent, teachers, and staff members are automatically members of the MICS PTF and membership is free. The MICS PTF is a place for parents/guardians and staff members to come together and support student development by providing a positive environment to share resources and inspire involvement in school activities and projects especially within the parent committees. It is a fellowship to help introduce and educate families on all the MICS Parent Committees so that we may all support our children's educational experience in a collaborative effort.
- Parent Committees
  - The focus of the various Parent Committees is to develop a strong community between parents, faculty, and students. The parent committees facilitate and mobilize community efforts toward building our school, supporting staff needs as well as our student's education.
  - Parent Committees and Contact Information:
    - Art Guild: [artguild@micharter.org](mailto:artguild@micharter.org)
    - Booster Club: [booster@micharter.org](mailto:booster@micharter.org)
    - Give, Build, Soar: [micsgivebuildsoar@micharter.org](mailto:micsgivebuildsoar@micharter.org)
    - Parent Teacher Fellowship: [ptf@micharter.org](mailto:ptf@micharter.org)
    - Teacher/Staff Support: [teachersupport@micharter.org](mailto:teachersupport@micharter.org)
    - Room Parents: [roomparents@micharter.org](mailto:roomparents@micharter.org)
    - The Steering Committee
      - The Steering committee consists of all the chairpersons of each Parent Committees (or designated representatives) and meets monthly during the Parent Teacher Fellowship to communicate activities, updates, and volunteer needs.
- General Guidelines for Parent Volunteers
  - Thank you for your support, volunteerism, and adherence to the following guidelines during classroom visits. You are the key to making our volunteer efforts truly beneficial for our teachers and students at Mountain Island Charter School. Mountain Island Charter School offers an array of activities for parental involvement. These activities include, but are not limited to, student-teacher conferences, classroom activities, and parent seminars and trainings.
  - ● All MICS volunteers must complete volunteer training and renew this training each year.
  - ● All MICS volunteers are subject to criminal background checks.
  - ● Volunteers must sign in at the office when entering the building and wear a name badge while volunteering.

m. May develop appropriate roles for community-based organizations and businesses in parent involvement activities; and

n. Shall provide such other reasonable support for parental involvement activities under this as parents may request.

#### **D. ACCESSIBILITY**

In carrying out the parental involvement requirements of this part, MICS, to the extent practicable, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

- Self-contained classrooms are provided for students with disabilities
- A support person works with teachers, parents and students to assist with LEP students on teaching strategies and academic support
- Teachers provided LEP students with modified lessons to accommodate their needs-
  - More visuals
  - Teacher modeling
  - Native Language Dictionary
  - Teacher Notes with translation