



BOARD MEMBER APPLICATION

Thank you for your consideration of serving as a Board member for Mountain Island Charter School, Inc. Please find some general information about our school and this position below.

If you are interested in service beginning July 1st (with some transition prior), please submit the attached application prior to Monday, January 8th (at 5pm).

I. General Description

Mountain Island Charter School offers a traditional curriculum while instilling character values and leadership development within a positive, challenging learning environment. Students, staff, teachers, and parents will be encouraged to lead by example through their positive impact on and service to each other, their school and their community. We endeavor to promote and foster excellence, wisdom, integrity and perseverance within our students to enable them to be successful in today's complex and diverse society.

Mountain Island Charter School, Inc. is a non-profit foundation, run by the Board of Directors, given the authority to run a charter school in the state of NC. This authority is granted in the form of a charter issued by the State Board of Education. The Board of directors is responsible for the governance, policy and overall financial health of the school. They are also directly responsible for the MICS Executive Director.

Regular meetings of the Board are held on the 2nd Monday of each month. Special meetings may be called by the Chairperson of the Board whenever deemed necessary. No action of the Board is official unless taken at a regular or special meeting. Board Members have authority to govern the school as a group and have no authority to act as individuals. All meetings of the Board are open to the public. An agenda will be sent to each member prior to the board meeting with member input so that each meeting runs smoothly.

Robert's Rules of Order is used in conducting the business of the Board.

All Board actions are recorded in the minutes as the official permanent record of the Board. Policies determined by the Board are reflected in the MICS student handbook, employee handbook and policies and procedures manual. A copy of the minutes of each Board meeting is available online after each meeting.

II. Qualifications

- A. Be an advocate of public education in NC, and the charter school role in the public education system.
- B. Be a resident or be aware of the multi-county community(ies) that surrounds MICS.
- C. Have experience and/or a skill set that adds value to the work of the Board.
- D. Have the respect of those who you have worked with previously.
- E. Have a desire to be an active Board member in a non-profit organization.
- F. Be a team member who can provide solutions and a positive attitude.
- G. Be a financial contributor to MICS.

III. Responsibilities

- A. Set up, review and revise (as necessary) the policies of the school
- B. Uphold the school mission and by-laws
- C. Work with the school administration to support their day to day operation of the school
- D. Designate the job responsibilities of the Executive Director
- E. Attend Board meetings with little interruption and school functions where appropriate/available.
- F. Oversee and ensure fiscal responsibility in the operation of the school.
- G. Initiate and create long range (5 year) planning for financials and operations.
- H. Hire the executive director and approve the hiring of other school personnel as recommended by the executive director.
- I. Serve on at least one board subcommittee needed for the operation of the school.

IV. General information

- A. Per current bylaws, Board members will serve up to two three year terms, maximum (no need to be consecutive).
- B. Applications will be reviewed by Board Members and the Executive Director. Interviews will be conducted in February from at least a portion of applications received. Elections will occur by the Board at their first meeting in March. Transition will occur from that date to June 30th.
- C. The officers of the Board will be Chairperson, Secretary and Treasurer. Other members are at large members. Bylaws state that 9 members is the maximum board size, but alternate member(s) additions are allowed.

Application for MICS Board Member for Fiscal Year Starting July 1, 2018

I. General Information

Name _____ Phone _____ Email _____

Street Address _____ City _____ ZIP _____

Business _____ Business phone _____

Marital Status _____ Spouse's Name _____

Education/Degree: _____ School _____

Professional Organization or Society Memberships: _____

Children (Name/Age, School Attending/Attended):

Write a brief statement about your vision for an ideal educational environment.

Share your thoughts about the role of charter schools in NC.

Why do you wish to serve on the Mountain Island Charter School Board?

List experiences that you have had to prepare you to serve on this board.

- Resume' or listing of work/volunteer history may be attached.
Answers to the above can also be attached if additional space is needed.

Please list three (non-Board member) references who could be contacted (Name/Relationship/Phone or Email):

- NOTE: All Board member candidates will be subject to a background check prior to selection.