

# MICS 7th-12th Grade Locker Request Form

This form is for MICS students in grades 7-12 that would like to request a locker assignment in the “C Building” (middle-high school building). Lockers will be assigned on a first-come, first-served basis with priority given to the upper grade levels on each floor. Forms may be turned in the first week of school to the C building front office.

Lockers are made available for student use in storing school supplies and personal items necessary for use at school, but the lockers are not to be used to store items which may interfere with school purposes or are forbidden by school rules. The school retains the right to inspect the locker and its contents to insure that the locker is being used in accordance with its intended purpose and to maintain a safe and healthy learning environment.

Students wishing to use an MICS locker must use an MICS-issued lock. Students may not use their own locks because this prevents access to lockers by school leadership. Any unauthorized locks may be removed without notice, making the lock no longer usable.

Locks must be rented and returned each year. Lock rental is \$5 and payment should be turned in with the completed form. Completed forms with no payment will result in no lock or locker being issued.

I have read and understand the guidelines above regarding proper locker use.

**Student Name:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_