

MICS Board of Directors Meeting Minutes: 6/13/2022

Attendees in person: Glenn Byrum, Eric LaForce, Kevin Wiley, Kelly Loving, Kim Leppert, Kelly Dempsey, Greg Snelson. Laura Jung

Quorum Status: Yes

1. Call to order 5:37
2. Approval of minutes: ACTION ITEM: Eric motion, Laura second; unanimous approval
3. No public comment
4. School report: Glenn Byrum
 - Enrollment – Projected at full enrollment for start of school year 2022-23
 - Attrition report –
 - a. Higher than usual number of ‘unknown’ disenrollment
 - b. Glenn is going to review with registrar to see if they can drill down into reasons
 - c. Last summer our attrition rate was much higher than normal. The school will extend offers throughout the summer to account for summer attrition in order to achieve the projected ADM.
 - New hires:
 - a. Registrar position
 - i. ACTION ITEM: approve motion/hire; Laura motion, Kelly L second – approved unanimously
 - b. John will continue in a very limited part time role
 - AIG Plan – oversees academically gifted at elementary level
 - a. Reviewed by AIG specialist, Kristi Nemeck, the Principals, and finally Glenn
 - b. ACTION ITEM: approve plan: Laura motion, Kelly D second; approved unanimously
 - Summer school update
 - a. 5-day EOG retest program has completed
 - i. Approximately 75 retests taken – awaiting results
 - b. K-8 remediation, Health & PE, Career exploration, and Credit recovery (rising 10-12)
 - i. Began 6/13 and running for 5 weeks (20 sessions)
 - ii. 140 students projected to attend
 - iii. Lunch and busing supplied
 - iv. The state did provide funding for this summer’s programming
 - Summer Projects update
 - a. Capital improvements
 - i. Glass enclosure elementary loft
 - ii. The SRO has been conducting a security assessment the last several months and is recommending the following improvements
 1. Fortified glass windows at entrances
 2. Install video/intercom/buzzer layout in lobbies

- 3. Campus security camera system improvement for the B building/parking lots. New cameras will be high-def and cloud connected
 - 4. Vaping detecting system in bathrooms
 - iii. D building flooring repairs
 - iv. Cross country trail extension/expansion
 - v. Addition of sink and storage to assist vocational class instruction
 - b. Other General maintenance
 - i. carpet cleaning.
 - ii. Reupholster for some busses
- Health and Safety report
 - a. May covid cases: 10 students and 3 staff
 - b. No updates have been made to the strong schools' toolkit at this time
 - c. ACTION ITEM: Approval of existing face covering policy: Kelly L motion, Kelly D second Motion approved unanimously

5. Committee Reports

- Finance
 - a. School nutrition procurement plan
 - ACTION ITEM: plan approval: Kelly L motion, Eric second: Approved unanimously
 - b. Auditor engagement letter
 - \$500 increase in fee but we are happy with the current result
 - ACTION ITEM: Auditor approval: Keven motion, Kelly L seconded; Approved unanimously
 - c. Capital needs assessment
 - \$1.44M of upgrades are needed over the next 5 years
 - These funds need to be placed in a separate account
 - Glenn will work with SOAR to ensure the funds are in sync and appropriate
 - d. School meals procurement RFP
 - Current provider is going out of business, so an RFP has been sent and returns are under review
 - e. 2022-23 Final budget
 - Additional \$50k surplus since early-bird budget
 - \$125k contingency is still included in the budget
 - ACTION ITEM: Budget approval (including staff approval):
 - Kelly D motion, Laura seconded. Approved unanimously
- Governance
 - a. Discipline policy
 - ACTION ITEM: approve policy: Kelly D motion, Laura seconded; approved unanimously
 - b. Staff Handbook

- Update – employees working less than 20 hours/week are eligible for 403b match
 - ACTION ITEM: approve handbook: Kim motion; Eric seconded; approved unanimously
 - c. Elementary/MS/HS parent/student handbooks
 - Two new sections outlined in Governance meeting minutes
 - ACTION ITEM: approve handbooks: Eric motion, Kelly D seconded; approved unanimously
 - HR – committee meeting May 20th
 - a. Executive Director goals and objectives reviewed at the meeting
 - b. Full review to be held in September
 - c. Contract renewal to be held in January
 - d. Discussed Diversity regarding academics, disciplinary, and enrollment
 - Academics - No update
 - a. Next meeting early August
 - SOAR
 - Summer retreat has been scheduled
 - Operations & Development
 - Trying to schedule Board retreat to include new members
 - i. A new poll will be conducted
 - d. 2022-23 Tentative Board meeting dates has been published
6. Next Board Meeting: 8/8/2022
7. Adjournment of open session at 7:05